

**Minutes of a meeting of the Nelson City Council Tasman District Council Joint Shareholders Committee**

**Held in the Tasman District Council Chamber, Queen Street, Richmond**

**On Friday 4 April 2014, commencing at 1.31pm**

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Present: His Worship the Mayor of Tasman (R Kempthorne), Her Worship the Mayor of Nelson (R Reese), Tasman District Councillor S Bryant, Nelson City Councillors P Matheson and I Barker

In Attendance: Tasman District Council: Chief Executive (L McKenzie) and Corporate Services Manager (M Drummond)  
Nelson City Council: Councillor G Noonan, Chief Executive (C Hadley), Group Manager Support Services (H Kettlewell), Chief Financial Officer (N Harrison), and Administration Adviser (E-J Ruthven)

Apology: Tasman District Councillor T King

**1. Apologies**

Resolved

***THAT the apology from Councillor King be received and accepted.***

Bryant/Barker

Carried

**2. Interests**

No interests were declared with respect to items on the agenda.

**3. Confirmation of Order of Business**

There was no change to the order of business.

**4. Port Nelson Ltd Six Months Result to December 2013**

Document number A1139399, agenda pages 6-12 refer.

Port Nelson Ltd representatives Nick Patterson (Chairperson), Martin Byrne (Chief Executive), and Daryl Wehner (Chief Financial Officer)

joined the meeting. They gave a brief power point presentation summarising Port Nelson Ltd's six monthly results (A1173618).

Mr Wehner explained that the results were projecting slightly ahead of budget, and highlighted the reasons for this result. He spoke about ongoing earthquake assessments being undertaken on Port buildings, and explained on-going training and improved procedures with relation to health and safety requirements at the Port.

Mr Patterson said that the Port was likely to deliver the budgeted dividend, and noted that the interim dividend payable as at 4 April 2014 had been increased to \$2 million.

In response to a question, Mr Patterson explained that log storage areas were to be consolidated, leaving sufficient land space available for the Port to undertake any planned developments.

In response to further questions, Mr Byrne explained the financial benefits that had come from the Raroa project. He said that the scope of the project was such that it should be considered a 'one-off' project, however there had been increased activity in relation to oil and gas industry support vessels as a result.

Resolved

***THAT the report Port Nelson Ltd Six Months Result to December 2013 (A1139399) and its attachment (A1143602) be received.***

Her Worship Mayor Reese/Bryant

Carried

## **5. Tasman Bays Heritage Trust Draft Statement of Intent 2014/15 and Half Yearly Report**

Document number A1152567, agenda pages 13-39 refer.

Tasman Bays Heritage Trust representatives Terry Horne (Chairperson) and Aaron Brown (Deputy Chairperson) joined the meeting.

Mr Horne explained that visitor and virtual visitor numbers had increased at the Museum, and noted the surplus achieved against the budgeted deficit. He explained the recent exhibitions that had been undertaken at the Museum, and noted that the Learning Outside the Classroom (LEOTC) contract had been extended for a further two and a half years. He outlined the preparations being undertaken for the WWI centenary exhibition.

He added that the Museum was collaborating with Nelson Marlborough Institute of Technology and New Zealand on Air regarding smart phone apps, and confirmed that the Collections Facility at Isel Park had been strengthened and re-opened to staff and the public.

Mr Horne added that the Trust had developed a terms of reference for strategic review considering the position the Museum should be in twenty years time. He said that the terms of reference were now under review by both Councils, and the review was expected to be completed by the end of 2014.

In response to questions, Mr Horne explained that the Trust had worked to ensure that the budget was under control, and that financial risks were low. He said that the Board was hoping to increase the levels of external funding, and spoke about potential sources of such funding.

In response to further questions, Mr Horne explained that the Trust was focusing on paying an interest-bearing bank loan back as soon as possible, at which point repayments to both Councils could increase. He added that any review of loan repayments made to the Councils could be undertaken as part of the strategic review.

Resolved

***THAT the report Tasman Bays Heritage Trust Draft Statement of Intent 2014/15 and Half Yearly Report (A1152567) and its attachments (A1150788, A1154524, A1150458 and A1150781) be received.***

Bryant/Barker

Carried

Recommendation to Nelson City and Tasman District Councils

***THAT the Tasman Bays Heritage Trust Draft Statement of Intent and Strategic Plan 2014/15 be approved for signing.***

Bryant/Barker

Carried

## 6. Exclusion of the Public

His Worship Mayor Kempthorne explained that representatives of Nelson Airport Limited and Nelson Tasman Tourism will be in attendance for items of the public excluded agenda to answer questions and, accordingly, the following resolution was required to be passed:

Resolved

***THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, the following people remain after the public has been excluded, as they have knowledge that will assist the Committee:***

- *Paul Steere and Simon Orr, for the items “Nelson Airport Ltd - Statement of Intent 2014/15” and “Nelson Airport Ltd – Half Yearly Report to 31 December 2013”;*
- *Phil Taylor, Terry Horne, Lynda Keene and Jo Peachey, for the items “Nelson Tasman Tourism – Statement of Intent 2014/15” and “Nelson Tasman Tourism – Half Yearly Report to 31 December 2013”.*

***AND THAT, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that the above-named people possess relates to:***

- *Paul Steere and Simon Orr – knowledge of the commercial activities and half yearly results for Nelson Airport Ltd;*
- *Phil Taylor, Terry Horne, Lynda Keene and Jo Peachey – knowledge of the commercial activities and half yearly results for Nelson Tasman Tourism.*

Her Worship Mayor Reese/Bryant

Carried

Resolved

***THAT the public be excluded from the following parts of the proceedings of this meeting.***

***The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:***

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	<b>Nelson Airport Ltd – Statement of Intent 2014/15</b>  This report contains information relating to the commercial activities of	Section 48(1)(a)  The public conduct of this matter would be likely to result in disclosure of information for	The withholding of the information is necessary: <ul style="list-style-type: none"> <li>• Section 7(2)(b) To protect information that may disclose a</li> </ul>

	Nelson Airport Ltd.	which good reason exists under section 7	trade secret or the commercial position of a person
2	<p><b>Nelson Airport Ltd – Half Yearly Report to 31 December 2013</b></p> <p>This report contains information relating to the commercial activities of Nelson Airport Ltd, including its half yearly results.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(h) To carry out commercial activities</li> </ul>
3	<p><b>Nelson Tasman Tourism – Statement of Intent 2014/15</b></p> <p>This report contains information relating to the commercial activities of Nelson Tasman Tourism.</p>	<p>Section 48(1)(a)</p> <p>The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7</p>	<p>The withholding of the information is necessary:</p> <ul style="list-style-type: none"> <li>Section 7(2)(b) To protect information that may disclose a trade secret or the commercial position of a person</li> </ul>

Her Worship Mayor Reese/Bryant

Carried

The meeting went into public excluded session at 2.25pm and resumed in public session at 4.43pm.

## 7. Re-admittance of the Public

Resolved

***THAT the public be re-admitted to the meeting.***

Bryant/Matheson

Carried

There being no further business the meeting ended at 4.43pm.

Confirmed as a correct record of proceedings:

\_\_\_\_\_ Chairperson \_\_\_\_\_ Date