



APPLICATIONS FOR STREET STALL SITES IN THE CBD

- There are 11 sites in the CBD.
- Sites rarely become available.
- If you wish to be on the mailing list, please provide your name, address, phone details, email address, and the intended use of the site.
- If a site is returned to Council, expressions of interest will be advertised in the Live Nelson publication, and all those on the mailing list will be notified.
- Sites are currently leased for a six year term - the current term expiring 30 June 2021.
- Sites are not available for short term hire.
- If you have any other questions, call Customer Service on 546 0200 and ask for the Property Officer.



APPLICATION FOR A STREET STALL SITE IN NELSON CBD

Business Name: _____

Trading As: _____

Contact Name(s): _____

Business Physical Address: _____

Business Mailing Address: _____

Phone Number(s): (bus) _____ **(cell)** _____

Email Address(es): _____

The following must be attached:

Photo of the existing cart or accurate sketch drawings of the cart to be built/remodelled, including all dimensions (height, width, depth, length of tow bar, etc) and all graphics displayed on cart and/or intending to be used on cart, sandwich sign, etc.

Cart footprint fits within the area specified of site available

Carts towed on streets MUST have proof of current Trailer Registration

Carts towed on streets MUST have proof of Warrant of Fitness

Electrified carts must have a Master Electrician Certificate

Carts fitted with LPG must have a Gasfitters Certificate

NCC Credit Application Form

NCC Easypay Direct Debit Form

NOTE: No additional tables and chairs are to be used at street stall sites without NCC approval. If a table and chairs are approved, an additional rental fee for that area must be paid.



Application approved by NCC Chief Executive Officer _____

Application approved by Manager Property Services _____

Application approved by Property Leases Officer _____

Application approved by Team Leader Transport Operations _____

NOTE: Upon approval, you will be required to sign a Licence to Occupy Contract. Annual rental fees (as determined by the particular site available) and an Administration Fee will apply. Lastly, you will need to complete an NCC Health & Safety Induction Form and provide an officer with a certificate of currency (proof) of a minimum of \$2 million Public Liability Insurance cover.

Cart Sites are NOT TO BE USED prior to completion of NCC paperwork and not until the NCC Officer in charge provides written approval to commence use.